F-3500 ELECTROMAGNETIC FLOW METER
Installation and Operation Guide
SAFETY INFORMATION

This meter was calibrated at the factory before shipment. To ensure correct use of the meter, please read this manual thoroughly.

Regarding this Manual:

- This manual should be passed on to the end user.
- Before use, read this manual thoroughly to comprehend its contents.
- The contents of this manual may be changed without prior notice.
- All rights reserved. No part of this manual may be reproduced in any form without ONICON’s written permission.
- ONICON makes no warranty of any kind with regard to this material, including, but not limited to, implied warranties of merchantability and suitability for a particular purpose.
- All reasonable effort has been made to ensure the accuracy of the contents of this manual. However, if any errors are found, please inform ONICON.
- ONICON assumes no responsibilities for this product except as stated in the warranty.
- If the customer or any third party is harmed by the use of this product, ONICON assumes no responsibility for any such harm owing to any defects in the product which were not predictable, or for any indirect damages.

Safety Precautions:

The following general safety precautions must be observed during all phases of installation, operation, service, and repair of this product. Failure to comply with these precautions or with specific WARNINGS given elsewhere in this manual violates safety standards of design, manufacture, and intended use of the product. ONICON Incorporated assumes no liability for the customer's failure to comply with these requirements. If this product is used in a manner not specified in this manual, the protection provided by this product may be impaired.

The following symbols are used in this manual:

WARNING

Messages identified as “Warning” contain information regarding the personal safety of individuals involved in the installation, operation or service of this product.

CAUTION

Messages identified as “Caution” contain information regarding potential damage to the product or other ancillary products.

IMPORTANT NOTE

Messages identified as “Important Note” contain information critical to the proper operation of the product.
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SECTION 1.0: INTRODUCTION

We, at ONICON Incorporated, would like to thank you for purchasing our quality American made F-3500 Electromagnetic Flow Meter. As our valued customer, our commitment to you is to provide fast reliable service, while continuing to offer you quality products to meet your growing flow measurement needs.

1.1 PURPOSE OF THIS GUIDE

We have written this guide to provide the persons responsible for the installation, operation and maintenance of your flow meter with the most specific equipment information they will need. This is NOT an electrical or plumbing trade manual.

WARNING

Please do not permit persons to install, operate or maintain this equipment unless they have a complete knowledge of their trade skills and are competent to work on high pressure hot and cold water and steam systems, according to their individual trades. Death or permanent injury may result from accidents with these systems.

This guide is the basic reference tool for all ONICON F-3500 Electromagnetic Flow Meters. If you have not purchased all of the options, there will be references in this manual which are not applicable to your meter(s).

1.2 TYPICAL INSERTION ELECTROMAGNETIC FLOW METER

Faraday’s Law of electromagnetic induction states that a voltage will be induced in a conductor when it passes through a magnetic field, and the induced voltage will be directly proportional to the velocity of the conductor.

ONICON F-3500 Electromagnetic Flow Meters generate pulsating magnetic fields that are used to induce a voltage into the conductive fluid flowing through the pipe. Electrodes located on the flow meter sensor head measure the induced voltage. Circuitry within the flow meter electronics enclosure then converts the voltage to digital and analog signals that convey flow rate and total data via connecting the cable to any of ONICON’s display devices, Btu meters and/or to a data acquisition system.

Typical Meter Installation
(New Construction or Scheduled Shutdown)

Note: Installation kits vary based on pipe material and application. For installations in pressurized (live) systems, use “Hot tap” 1¼” installation kit and drill hole using a 1” wet tap drill.

*Small pipe configuration meters utilize an insertion depth tool.
1.3 STANDARD FEATURES AND SPECIFICATIONS

Accuracy
± 1.0% of reading from 2 to 20 ft/sec
± 0.02 ft/sec below 2 ft/sec

Sensing Method
Electromagnetic, no moving parts

Pipe Size Range
Standard Configuration: 3-72” nominal diameter
Small Pipe Configuration: 1¼ - 2½” nominal diameter

Input Power
20 - 28 VAC 50/60Hz, 250 mA maximum
20 - 28 VDC, 250 mA maximum

Liquid Temperature Range
15° to 250° F

Ambient Temperature Range
-20° to 150° F

Operating Pressure
400 PSI maximum

Pressure Drop
Less than 0.1 psi at 12 ft/s velocity in 3” and larger pipes

Materials of Construction
Wetted metal components - 316L stainless steel
Sensor head - Xarec
Electronics enclosure - Powder coat painted cast aluminum

Enclosure Rating
Weather-tight, NEMA 4

Electrical Connections
10’ of PVC jacketed cable with ½” NPT conduit connection

Output Signal(s)
Analog output (Isolated), selectable 4-20 mA, 0-10 V or 0-5 V
Frequency output, 0-15 V peak pulse, 0-500 Hz maximum
Scalable pulse output, isolated dry contact, contact rating 50 VDC @ 100 mA
maximum, pulse duration: 0.5, 1, 2 or 6 seconds

This product is covered by one or more of the following patents: 6,431,011 and 6,463,807.

1.4 ADDITIONAL REQUIRED HARDWARE

All ONICON insertion type meters can be installed and removed via a 1” or larger full port ball valve without system shutdown. The terms “Standard” and “Hot Tap” refer to the installation method of the isolation valve kit only.

Standard Installation Hardware: For new construction or scheduled shutdown; once kit is installed, the flow meter can be installed or removed without system shutdown.

Hot Tap Installation Hardware: For applications which require the access hole in the pipe to be drilled through the valve using a wet tap drilling machine while the hydronic system is pressurized and operating.

NOTE: Installation hardware materials vary greatly based on pipe material, pipe size and standard vs. hot tap versions.
### 1.5 ADDITIONAL HARDWARE THAT MAY BE REQUIRED

#### 1.5.1 Grounding Rings

Grounding rings may be required whenever meters are installed in non-metallic or lined pipes. Grounding rings placed before and after the meter eliminate electrical noise that will interfere with the proper operation of the meter. ONICON provides grounding rings as an optional accessory. Grounding ring dimensional information and part numbers are listed below. For proper operation, grounding rings are required before and after the meter.

#### Typical Installation

**Non-conductive Pipe**

![Grounding Rings Diagram](image)

#### Grounding Ring Dimensions

<table>
<thead>
<tr>
<th>Nominal Size</th>
<th>Bore</th>
<th>A</th>
<th>C</th>
<th>D</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.5”</td>
<td>1 – 9/16</td>
<td>3 – 3/8</td>
<td>5 - 5/16</td>
<td>1 - 15/16</td>
</tr>
<tr>
<td>2”</td>
<td>2 – 1/16</td>
<td>4 – 1/8</td>
<td>6 - 1/16</td>
<td>1 - 15/16</td>
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<tr>
<td>3”</td>
<td>3 – 1/16</td>
<td>5 – 3/8</td>
<td>7 - 5/16</td>
<td>1 - 15/16</td>
</tr>
<tr>
<td>4”</td>
<td>4 – 1/16</td>
<td>6 – 7/8</td>
<td>8 - 13/16</td>
<td>1 - 15/16</td>
</tr>
<tr>
<td>6”</td>
<td>6</td>
<td>8 – 3/4</td>
<td>10 - 11/16</td>
<td>1 - 15/16</td>
</tr>
<tr>
<td>8”</td>
<td>8</td>
<td>11</td>
<td>12 - 15/16</td>
<td>1 - 15/16</td>
</tr>
<tr>
<td>10”</td>
<td>9 – 1/2</td>
<td>13 – 3/8</td>
<td>15 - 5/8</td>
<td>2 - 1/4</td>
</tr>
<tr>
<td>12”</td>
<td>11 – 9/16</td>
<td>16 – 1/8</td>
<td>18 - 9/16</td>
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<td>14”</td>
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<td>17 – 3/4</td>
<td>20 - 3/8</td>
<td>2 - 5/8</td>
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<tr>
<td>16”</td>
<td>15 – 1/4</td>
<td>20 – 1/4</td>
<td>22 - 7/8</td>
<td>2 - 5/8</td>
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<tr>
<td>18”</td>
<td>17 – 3/8</td>
<td>21 – 5/8</td>
<td>24 - 1/4</td>
<td>2 - 5/8</td>
</tr>
<tr>
<td>20”</td>
<td>19</td>
<td>23 – 7/8</td>
<td>26 - 11/16</td>
<td>2 - 13/16</td>
</tr>
<tr>
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<td>23</td>
<td>28 – 1/4</td>
<td>31 - 1/8</td>
<td>2 - 7/8</td>
</tr>
<tr>
<td>30”</td>
<td>29</td>
<td>34 – 3/4</td>
<td>38</td>
<td>3 - 1/2</td>
</tr>
<tr>
<td>36”</td>
<td>35</td>
<td>41 – 1/4</td>
<td>45 - 1/4</td>
<td>4</td>
</tr>
<tr>
<td>42”</td>
<td>41</td>
<td>48</td>
<td>52 - 1/2</td>
<td>4 - 1/2</td>
</tr>
</tbody>
</table>

#### Ordering Information

<table>
<thead>
<tr>
<th>ANSI Class 150 316 Stainless Steel Grounding Rings (pair)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nominal Size</td>
</tr>
<tr>
<td>--------------</td>
</tr>
<tr>
<td>1.5”</td>
</tr>
<tr>
<td>2”</td>
</tr>
<tr>
<td>3”</td>
</tr>
<tr>
<td>4”</td>
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<tr>
<td>6”</td>
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<tr>
<td>10”</td>
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<tr>
<td>12”</td>
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<td>14”</td>
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<tr>
<td>16”</td>
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<tr>
<td>18”</td>
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<td>20”</td>
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<tr>
<td>24”</td>
</tr>
<tr>
<td>30”</td>
</tr>
<tr>
<td>36”</td>
</tr>
<tr>
<td>42”</td>
</tr>
</tbody>
</table>
SECTION 2.0: UNPACKING

ONICON insertion magnetic flow meters are packed and shipped in individual cartons. An optional installation hardware kit INSTL1 or INSTL2, if ordered, will be packaged with each meter. All other installation hardware and peripheral devices, including Btu meters and display modules, will be packaged and shipped separately.

Please open all packages with care to prevent damage to their contents. Carefully inspect each item for signs of damage in transit. The flow meter stem should be straight and free of blemishes or abrasions. The sensor head should have a smooth continuous surface that is free of abrasions.

All ONICON products are shipped insured unless the customer specifically requests otherwise. Please notify the shipping company and ONICON immediately if any items are damaged in transit. Save all packing material for inspection by the shipper.

### 2.1 CHECKING THAT YOU HAVE RECEIVED EVERYTHING

**Standard Documentation**
Enclosed with each meter is a comprehensive documentation package that includes the following items:

- Installation and Operation Guide
- Flow Meter Certificate of Calibration

Please notify the ONICON if any of these documents are missing.

- F-3500 Insertion Electromagnetic Flow Meter
- Insertion depth collar and alignment tool. (For small pipe configuration meters.)
- Optional INSTL1 or INSTL2 Installation Hardware Kit, if ordered
SECTION 3.0: INSTALLATION, REMOVAL AND ADJUSTMENT

WARNING

Insertion flow meters may be installed in pipes which are under high pressure. Accidents with these systems can cause serious injury or death. Only persons experienced with high pressure systems and related knowledge in the heating, cooling and fluid metering fields should attempt to install, adjust, or remove the flow meter. Please read all instructions before attempting to insert or remove a flow meter.

ONICON will be happy to assist with technical recommendations and to provide guidance by telephone or e-mail. On-site field engineering, installation and service is also available at additional cost.

3.1 INSTALLATION SITE SELECTION

Install the flow meter where it will be accessible for personnel to perform necessary periodic maintenance. The clearance required for installation is typically 30-40” from the pipe wall to the nearest obstruction above the valve assembly. This clearance dimension will increase with large diameter pipes. The environment should be free of corrosive liquids/fumes, temperature extremes and heavy vibration. The following diagrams should be used as a guide to the proper location for installing the meter.

GENERAL PRACTICES:

1. For best results, install the flow meter in a straight run of pipe, free of bends, tees, valves, transitions, and obstructions.

2. Straight run requirements vary based on the nature of the upstream obstruction. See the table on the following page for guidelines in determining minimum up stream straight run requirements based on the nature of the obstruction.

Note: Depending upon specific location details, more or less straight run may be required to produce a satisfactory flow profile.

3. If there is insufficient straight run, allow 80% of the run upstream and 20% of the run downstream. If the total length of straight run is less than 70% of the recommended length, performance may seriously degrade, and consideration should be given to changing to the series F-3000 Inline Electromagnetic Flow Meter.

How To Determine The Available Straight Pipe Diameters:

For each application, locate the longest straight, unobstructed section of pipe (no bends, tees, valves, other insertion probes, size transitions). The longest straight pipe run in inches divided by nominal pipe size in inches equals “diameters of straight pipe.” For closed loop applications, consider both the supply and return lines as possible locations.

IMPORTANT NOTE

Always use the maximum available straight run. When more than the minimum required straight run is available, place the meter such that the excess straight run is upstream of the meter location.
• Acceptable to install in vertical pipe

• Position meter anywhere in upper 240° for horizontal pipe

For 3” and larger pipe diameters

<table>
<thead>
<tr>
<th>Upstream obstruction</th>
<th>(A) Minimum straight run required upstream of meter location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single bend preceded by ≥ 9 diameters of straight pipe</td>
<td>10 Diameters</td>
</tr>
<tr>
<td>Pipe size reduction / expansion in straight pipe run</td>
<td>10 Diameters</td>
</tr>
<tr>
<td>Single bend preceded by ≤ 9 diameters of straight pipe</td>
<td>15 Diameters</td>
</tr>
<tr>
<td>Outflowing tee / Pump outflow</td>
<td>20 Diameters</td>
</tr>
<tr>
<td>Multiple bends out of plane</td>
<td>30 Diameters</td>
</tr>
<tr>
<td>Inflowing tee</td>
<td>30 Diameters</td>
</tr>
<tr>
<td>Control / Modulating valve</td>
<td>30 Diameters</td>
</tr>
</tbody>
</table>

* Additional straight run may be required upstream of the upstream grounding ring based on the nature of the upstream obstruction. Refer to the chart above to determine how much straight run is required.
ONICON Insertion Electromagnetic Flow Meters employ a hot tap adapter design that allows for insertion and removal, when necessary, without interrupting flow and draining the pipe. To take advantage of this feature, the flow meter must be installed through an isolation valve. The installation must allow for sufficient overhead clearance to fully extract the meter, and a full 1” opening in the pipe wall is required to clear the sensor head and allow for insertion. Make sure that your valves and fittings are full port and at least 1” in actual internal diameter.

**CAUTION**

ONICON insertion style flow meters must be installed through a valve assembly. Failure to do so negates the ability to remove the meter without shutting down and draining the system. It will also result in an excessive amount of stem protruding from the pipe. Excessive stem lengths unnecessarily expose the meter to incidental damage.

**IMPORTANT NOTE**

Flow meters installed through oversized access holes will be subjected to undesirable turbulence that may affect the accuracy of the meter.
3.2.1 Installation Kit

ONICON offers a wide range of installation hardware kits for commonly used pipe materials. The kits are specifically designed for ONICON flow meters, and their use is recommended.

The use of ONICON installation hardware kits accomplishes two important objectives. First, it ensures that the proper hardware is used. Second, it simplifies order processing by standardizing the dimensions of the installation hardware. ONICON must have an accurate measurement of the overall height of the installation hardware as measured from the outside wall of the pipe to the top of the valve in order to determine the correct stem length when assembling the meter in our factory. ONICON documents refer to this dimension as the stack height.

ONICON installation hardware kits consist of three separate component parts:

- Some type of threaded branch outlet,
- An interconnecting close nipple,
- And a full port isolation valve.

Different pipe materials require different branch outlets and may include additional bushings to properly size the opening.

3.2.2 ONICON Standard Installation Hardware Kit

Standard installation hardware kits are designed to be installed on piping systems that are drained and at atmospheric pressure. The access hole is drilled (1” minimum) prior to installation of the branch outlet with 1” NPT threads, close nipple and full port ball valve. Once the isolation valve is installed, the piping system can be flushed, filled and pressurized. The flow meter may now be inserted or removed by hand without having to drain the system. Please read all instructions before proceeding with meter insertion.

3.2.3 ONICON Hot Tap Installation Hardware Kit

ONICON offers an alternative installation hardware kit when it is not practical to relieve pressure and drain the system. In this case, a 1¼” branch outlet, close nipple and 1¼” full port ball valve are installed first. Then, a hot tap drilling apparatus is used to drill a 1” diameter hole through the valve. This eliminates the need to shut down and drain the pipe. Please read all instructions before proceeding with meter insertion.
3.2.4 Customer Supplied Installation Hardware

There are occasions where circumstances require that the customer provide the installation hardware or that the flow meter must be installed through existing hardware. In these cases, it is important to confirm that the installation hardware is suitable for use with the flow meter provided by ONICON before it is installed. The installation must allow for sufficient overhead clearance to fully extract the meter and a full 1” opening in the pipe wall is required to clear the sensor head and allow for insertion. Make sure that your valves and fittings are full port and at least 1” in actual internal diameter.

Installation hardware generally consists of three separate component parts:

- Some type of threaded branch outlet,
- An interconnecting close nipple,
- And a full port isolation valve.

CAUTION

Do not use threaded steel or slip PVC tees to provide the 1” opening in the pipe. Tees of this type will cause significant errors in the flow measurement.

CAUTION

In order to provide the flow meter with the correct stem length, ONICON must know the overall height of the installation hardware as measured from the outside wall of the pipe to the top of the valve where the meter is installed.

CAUTION

Use stainless steel or brass nipple only.
3.2.5 Confirming the Stack Height

ONICON insertion flow meter stem lengths vary according to the pipe diameter and the height of the installation hardware stack. ONICON records the stack height dimension provided by the customer at the time of order entry, and the information is used to size the stem. For standard configuration meters, the dimension is shown on the laminated insertion depth gage tag attached to the meter.

Small Pipe Configuration meters use an insertion depth collar to properly set the insertion depth.

Prior to installing the meter, confirm that the stack height recorded on the tag is close to the actual stack height. Flow meter stems are intentionally over sized to allow for variations of at least 2” in the stack height. Contact ONICON prior to installation if there is any question regarding stack height or stem length. This way ONICON can offer you credit for your meter if you decide to exchange the meter for one with a different stem length. Returns may be subject to a restocking fee.
3.2.6 Installing Grounding Rings

* Additional straight run may be required upstream of the upstream grounding ring based on the nature of the upstream obstruction. Refer to the chart in Section 3.1 on page 11 of this manual to determine how much straight run is required.

Grounding rings are used to suppress electrical interference at the installation location for electromagnetic flow meters. They are provided in pairs and are installed upstream and downstream of the flow meter. The use of grounding rings significantly reduces electrical noise and may be necessary for proper operation of flow meters installed in lined or non-conductive pipes.

Installation Instructions

1. Install the rings upstream and downstream of the meter as shown above. (Please note that the straight run requirements shown above are only for locating the grounding rings with respect to the F-3500 flow meter. The complete straight run requirements for this meter are found in Section 3.1 on page 11 of this manual.)
2. Install each grounding ring sandwiched between (2) ANSI Class 150 flanges and (2) gaskets.
3. Center each gasket on the grounding ring surface. Do not allow the gasket to protrude into the flow stream.
4. Use the torque specifications provided with the gaskets when tightening the flange bolts.
5. Wire the two grounding rings together as shown and connect them to the flow meter earth wire. Connect this to a known good earth connection. See Section 3.2.5 on page 21 of this manual for additional information on identifying an acceptable earth connection.
3.2.7 Installing the Flow Meter

**WARNING**

When you are ready to refill the system, make sure that all lines are filled with water before inserting the meter into the flow stream. If the lines are not filled and this is a hot water system, some water may flash to steam and exceed the high temperature limit for the sensor head assembly. This flash over could also exceed the pressure ratings of the meter and the assembly could fail allowing steam and hot water to escape causing serious injury.

**Tools needed for standard installation:**
- 1 5/16” wrench or adjustable wrench
- 5/8” wrench or small adjustable wrench
- Pipe wrench (to hold valve in place)
- Pipe thread sealant

Flush, fill and pressure test the piping system prior to installing the meter. Loosen clamping nut to facilitate installation.

**CAUTION**

If there are any leaks around the clamping nut or stem, DO NOT ATTEMPT TO STOP THE LEAKAGE BY OVERTIGHTENING THE CLAMPING NUT. Damage to this nut or the clamping ring under the nut may prevent the assembly from properly holding the meter in the pipe. The clamping nut is not part of the sealing mechanism. Any leaks in this area indicate that the “O” ring is not sealing properly and you must contact ONICON for assistance.
Begin by calculating the effort that will be required to hold the meter. Establish adequate footing for this task, taking extra caution when working from a ladder or platform. Use the following formula:

\[
E = 0.11 \times P \quad \text{Where: } \quad E = \text{effort in pounds} \quad P = \text{system pressure in pounds per square inch}
\]

Example: In a 300 PSI system, 33 pounds of effort is required to insert the meter into the pipe.

### 3.3.1 Inserting Standard Configuration Flow Meters

**Step 1:** Maintain a firm grip on the enclosure to counteract the effects of the pressure in the pipe.

**Step 2:** Slowly open the valve to the full open position.

**Step 3:** Use the end of the depth gage to pierce any insulation that may be present and rest the gage on the outside wall of the pipe.

**Step 4:** Orient the enclosure to parallel with the pipe and in alignment with the flow direction arrow.

**Step 5:** Slowly push down on the flow meter until the bottom of the enclosure rests on the top of the depth gage.

**Step 6:** Carefully tighten the clamping nut. DO NOT OVERTIGHTEN.
3.3.2 Inserting Small Pipe Configuration Meters

ONICON furnishes these meters with an insertion depth collar and alignment tool. The alignment tool is designed to fit around the meter’s stem and hot tap adapter. The steps below outline how to set the depth correctly with the collar and tool.

**IMPORTANT NOTE**

The insertion depth alignment tool is designed to work for a specific pipe size, material, and schedule provided to ONICON at the time of order. Do not use the insertion depth tool if any of the parameters are wrong, and please contact ONICON to acquire the correct tool.

**Step 1:**
Before inserting the meter, the alignment tool’s beveled edge should be flush with the beveled edge of the F-3500’s hot-tap adapter.
Step 2: Place collar at the top of the meter's stem.

Step 3: Gently insert the meter until it touches the opposite side of the pipe. Make sure the flow direction arrow on the meter is pointed in the direction of flow.

Step 4: Loosen, then slide the collar down and into the top recessed area of the alignment tool. Lock the collar in this position.

Step 5: With the collar still locked, rotate the whole meter so that the collar can be pulled out of the recess. Set the collar on top of the alignment tool with the flow direction on the F-3500 still correct.

Step 6: Once in this position tighten the clamping nut to permanently set the depth and orientation.
### 3.4 REMOVAL OF THE METER

**WARNING**

SYSTEM MAY BE UNDER HIGH PRESSURE. When removing the flow meter, be sure to hold the electronics enclosure firmly by hand before slowly loosening the positioning clamping nut. Failure to do this will allow the pressure in the pipe to suddenly and rapidly force the meter from the pipe causing serious injury. The meter could also be damaged or break apart causing a break in the water seal with the resultant loss of large amounts of water. The hand effort required to hold the meter will be 0.11 times the pipe pressure.

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**WARNING**

In hot water systems, even a small amount of water can cause serious personal injury. Use extra caution when working with hot water meters.

---

**CAUTION**

The main cause of damage to meters comes from accidentally closing the valve on the sensor head. To avoid this, gently rotate the meter by twisting the electronics enclosure back and forth (twist the stem, do not bend it) while you slowly close the valve. If the valve touches any part of the meter, you will feel it as you are twisting the meter. If the valve touches anything, it means the meter is not fully withdrawn. Usually a gentle twisting motion while withdrawing the meter will clear any obstruction and permit the meter to withdraw completely. (Excessive build-up on the stem may require the hot tap “O” ring to be lubricated with silicone.)

---

**IMPORTANT NOTE**

Removal of the meter is the same for small pipe configuration meter installations. The clamping nut can be accessed with the alignment tool installed.

---

**NOTE:**

The hot tap adapter will contain a small amount of water.

---

**Step 1:**

Slowly loosen the position clamping nut while maintaining a firm grip on the enclosure to counteract the effect of pressure in the pipe.

**Step 2:**

Carefully withdraw the flow meter stem from the pipe until the sensor head is fully inside the hot tap adapter.

**Prompt:**

Step 3:

After the meter is completely withdrawn, slowly close the valve to isolate flow.

**Step 4:**

After the valve is completely closed, unscrew the hot tap adapter from the valve. For hot water meters, partially unscrew the adapter to vent pressure before fully removing the meter.

---

**NOTE:**

The hot tap adapter will contain a small amount of water.

---

**Step 1:**

Slowly loosen the position clamping nut while maintaining a firm grip on the enclosure to counteract the effect of pressure in the pipe.

**Step 2:**

Carefully withdraw the flow meter stem from the pipe until the sensor head is fully inside the hot tap adapter.

**Step 3:**

After the meter is completely withdrawn, slowly close the valve to isolate flow.

**Step 4:**

After the valve is completely closed, unscrew the hot tap adapter from the valve. For hot water meters, partially unscrew the adapter to vent pressure before fully removing the meter.
3.5 WIRING CONNECTIONS

Make all connections to the attached 10 ft cable.

The most common causes of electronic failures are mis-wired connections during installation. When adding additional cable, record and carefully document any substitution of wire colors. Additional cable may be purchased from ONICON that will allow you to maintain the existing color coding.

All electrical connections to the F-3500 must be made through the 10 ft cable provided with the meter. This cable is not designed to be removed in the field, and any attempt to do so will compromise the weather tight integrity of the enclosure. Special care is required to ensure that the F-3500 is connected to earth through the green/yellow earth wire. This connection is required to prevent random electrical noise from interfering with the operation of the meter. (See section 3.5.2 for details.)

CAUTION

Do not attempt to remove the existing cable or to remove the factory installed connection fitting. Doing so will compromise the weather tight integrity of the enclosure and may void the warranty.

CAUTION

Only qualified personnel should attempt to make electrical connections to the F-3500. Failure to properly connect the F-3500 power, signal or earth connections may result in damage to the F-3500 and/or to associated peripheral equipment.

3.5.1 Signal and Power Wiring Connections

Install meter as shown using flex conduit and junction box. Leave sufficient slack in flex conduit to allow the meter to be removed without disconnecting cable. Run factory installed meter cable to junction box through flex conduit making connection to field wires at this point.
<table>
<thead>
<tr>
<th>Wire Color</th>
<th>Description</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Red</td>
<td>24±4 VAC 50-60 Hz @ 250 mA or +24±4 VDC @ 250 mA</td>
<td>Connect to 24 VAC transformer or DC power supply positive</td>
</tr>
<tr>
<td>Black</td>
<td>(-) Isolated supply common</td>
<td>Connect to 24 VAC transformer common or DC power supply common</td>
</tr>
<tr>
<td>Green / Yellow</td>
<td>Earth connection (required to operate)</td>
<td>See Section 3.5.2 for assistance in locating a suitable building earth connection</td>
</tr>
</tbody>
</table>

**Analog Output**

- **Blue** (+) Isolated analog output
  - May configured as: 4-20 mA, 0-10 V or 0-5 V output
- **Brown** (-) Analog output common
  - Use for analog signal only

**Scaled Pulse Output**

- **Gray** Scaled output, isolated dry contact, 50 VDC @ 100 mA maximum
- **Violet** Scaled output, isolated dry contact, 50 VDC @ 100 mA maximum
  - Dry contact scaled to provide one pulse per volumetric unit. Examples:
    - 1 pulse per 10 gal.
    - 1 pulse per 100 gal.

**Frequency Output**

- **Green** (+) Isolated frequency output, 0-500 Hz maximum
  - Required when meter is connected to local display or Btu meter
- **Yellow** (-) Frequency output common

**Alarm Output**

- **Orange** Alarm output, isolated dry contact, 50 VDC @ 100 mA maximum
  - Dry contact alarm output. Closed contact indicates, empty pipe or excessive electrical noise.
- **White** Alarm output, isolated dry contact, 50 VDC @ 100 mA maximum

Earth wiring connections for use with grounding rings
CAUTION
Failure to provide a proper earth connection to the meter may result in excessive electrical noise that will interfere with the operation of the meter.

3.5.2 Earth Connection

F-3500 Electromagnetic Flow Meters are designed to detect microvolt signal levels at the electrodes located on the sensor head. These signals are generated as conductive fluids flow through the magnetic field generated by the meter. If enough random electrical noise is present at the electrodes, it can interfere with the flow measurement. Care must be taken during installation to minimize the effects of electrical noise on the flow meter.

The most effective way to minimize the effects of electrical noise is to make sure that the pipe, the fluid and the flow meter body are all connected to earth ground. This accomplishes two important goals. First, it ensures that the pipe, fluid and flow meter are all at the same electrical potential, and second, it ensures that this electrical potential is the same as earth ground.

In order to be certain that the meter is properly connected to earth, the flow meter earth cable should be run directly to a known earth connection. The length of this earth cable should be as short as practically possible, preferably ≤25 feet in length. The table below lists earth connections from best to worst. If necessary, a separate earth cable should be connected to the metal pipe near the meter.

<table>
<thead>
<tr>
<th>Earth Connections (stranded wire 14 – 18 AWG)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Best</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Worst</td>
</tr>
</tbody>
</table>

IMPORTANT NOTE

Under certain circumstances, connecting the meter to earth through the green/yellow earth wire may increase the amount of electrical noise present at the meter. Contact ONICON for technical assistance if you experience increased noise levels with the earth wire connected to earth.
SECTION 4.0: START-UP & COMMISSIONING FOR ONICON INSERTION ELECTROMAGNETIC FLOW METERS

4.1 HELPFUL HINTS FOR START-UP AND COMMISSIONING

A step-by-step procedure and companion worksheet are located on the next two pages. Please read all installation instructions carefully before proceeding with installation, start-up and commissioning.

Please read these helpful hints before proceeding with the start-up and commissioning procedure on the next page.

1. ONICON flow meters are individually calibrated for a particular application. Be sure to verify the pipe size and location.
2. The electronic flow sensing systems will not work in air.
3. When measuring analog output signals, remember that current (mA) must be measured in series, while voltage is measured in parallel. If the 4-20 mA signal is already connected to a control system, you must break the connection and measure the signal in series.
4. When measuring frequency outputs in Hz, take your multimeter out of “auto-range mode” and manually set the range for a voltage level above 15 VDC. This will prevent false readings when signal is not present.
5. All wiring connections should be made at the end of the factory cable. Do not attempt to remove the factory installed cable or change the orientation of the electronics enclosure.
6. Never connect power to analog or frequency output signal wires. ONICON F-3500 Flow meters are not “loop powered” devices.
### 4.2 START-UP AND COMMISSIONING

Please read the entire procedure before proceeding. A worksheet for checking off the following steps and recording measured values is located on the next page.

<table>
<thead>
<tr>
<th>Step</th>
<th>Task Description</th>
<th>Verification Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Confirm flow meter location. Confirm adequate straight pipe run to achieve desired results.</td>
<td>Is the meter located in the correct location as required by the plans? Compare actual straight pipe upstream and downstream of the meter location to recommended distances identified in this manual. Contact ONICON’s technical support department to discuss specifics of your application. If straight pipe run is very short, consult factory PRIOR to installing the meter to discuss possibility of upgrade to an F-3000 series inline meter.</td>
</tr>
<tr>
<td>2.</td>
<td>Confirm pipe size.</td>
<td>Confirm that the meter is tagged for the pipe size in which it is installed. When in doubt, measure the circumference of the pipe. Pipe O.D. = (circumference / 3.14) – (insulation thickness x 2).</td>
</tr>
<tr>
<td>3.</td>
<td>Confirm insertion depth and orientation.</td>
<td>Standard configuration meters come with an insertion depth gauge and instruction tag. Small pipe configuration meters come with an insertion depth tool. Ensure that the meter is inserted to the correct depth and that the electronics enclosure is parallel with the pipe with the arrow in the direction of flow.</td>
</tr>
<tr>
<td>4.</td>
<td>Confirm control system programming.</td>
<td>Confirm that the control system input point is properly configured for the analog range (or scale factor) identified on the calibration tag &amp; certificate.</td>
</tr>
<tr>
<td>5.</td>
<td>Confirm connection to correct ONICON display or Btu meter (if ordered).</td>
<td>Confirm that the flow meter serial number matches the ONICON display or Btu meter serial number (when ordered together).</td>
</tr>
<tr>
<td>6.</td>
<td>Verify wiring prior to connecting power.</td>
<td>Prior to connecting the power, verify that the wiring is correct as shown in this manual and/or the additional wiring diagram provided with ONICON display or Btu meter. If in doubt, contact ONICON for assistance before proceeding further.</td>
</tr>
<tr>
<td>7.</td>
<td>Confirm correct supply voltage.</td>
<td>Verify that 24 (±4) V is available.</td>
</tr>
<tr>
<td>8.</td>
<td>Connect power.</td>
<td>Wait approximately 45 seconds after power-on before proceeding further. The following steps require flow in the pipe. Flow signal readings should be taken while holding the flow rate constant, if possible. Otherwise, take the various output readings as quickly as possible.</td>
</tr>
<tr>
<td>9.</td>
<td>Measure and record frequency output.</td>
<td>The frequency output signal is a 0-15 VDC pulsed output ranging up to 200 Hz and must be measured with a multimeter. Measure DC frequency (Hz) from GREEN(+) to YELLOW(-). Also measure DC volts on same wires. Five to 7 VDC is normal for a pulsating output. Zero VDC indicates no output. GPM = ( \frac{\text{frequency in Hz} \times 60}{\text{meter factor in ppg}} ) (Refer to calibration tag for meter factor.)</td>
</tr>
</tbody>
</table>
| 10.  | Measure and record analog or pulse outputs. | Refer to flow meter wiring diagram for wire colors for the various outputs available, based on your particular flow meter model. Use the following formulas to calculate flow rate from measured analog signals: 

- **Current Output:**  
  \[ \text{GPM} = \frac{\text{measured current in mA} - 4}{16} \times \text{Full Scale Analog Flow Rate} \]  

- **Voltage Output:**  
  \[ \text{GPM} = \frac{\text{measured VDC}}{10} \times \text{Full Scale Analog Flow Rate} \]  

- **Scaled Output:**  
  Each contact closure = unit volume identified as “Scale Factor” (measure and record time interval between contact closures) |
| 11.  | Compare various output signals to each other and to the flow rate displayed by the control system. | Compare the flow rates calculated in steps 9 and 10 to each other and to the flow rate indicated by the control system. Refer to troubleshooting guide when readings are inconsistent. |

End of standard start-up and commissioning. Please contact ONICON at +1 (727) 447-6140 with any questions.
### 4.3 START-UP AND COMMISSIONING WORKSHEET

Please read all installation instructions carefully prior to proceeding with these steps. Use the following worksheet for checking off the commissioning steps and recording measured values. The following steps require flow in the pipe. Flow signal readings should be taken while holding the flow rate constant, if possible. Otherwise, take the various output readings as quickly as possible.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Meter location:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Confirm pipe size:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Insertion depth and orientation:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Control system programming:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Match display or Btu meter serial number (S/N) if ordered:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Signal connections verified:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Supply voltage verified:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>Connect power:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The following steps require flow in the pipe. Flow signal readings should be taken while holding the flow rate constant if possible, otherwise, take the various output readings as quickly as possible.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>9.</td>
<td>Frequency output(s): Avg = green</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Average frequency (Hz):</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Average frequency (VDC):</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Calculated flow rate:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td>Analog or pulse output(s)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4-20 mA signal:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>0-5 / 0-10 V signal:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Scaled output interval:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Calculated flow rate:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td>Flow rate displayed by control system:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

11451 Belcher Road South, Largo, FL 33773 • USA • Tel +1 (727) 447-6140 • Fax +1 (727) 442-5699 • sales@onicon.com F-3500 Insertion Electromagnetic Flow Meter Manual 02/18 - 0665-11 Page 26
### 4.4 TROUBLESHOOTING GUIDE

NOTE: Also refer to the START-UP AND COMMISSIONING GUIDE located on page 19.

<table>
<thead>
<tr>
<th>REPORTED PROBLEM</th>
<th>POSSIBLE SOLUTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>No signal</td>
<td>• Verify that the meter is properly inserted into the pipe.</td>
</tr>
<tr>
<td></td>
<td>• Verify that the electronics enclosure is parallel with the pipe.</td>
</tr>
<tr>
<td></td>
<td>• Verify 24 V supply voltage.</td>
</tr>
<tr>
<td></td>
<td>• Verify correct wiring to control system (see wiring diagram).</td>
</tr>
<tr>
<td></td>
<td>• Verify that there is flow in the pipe.</td>
</tr>
<tr>
<td></td>
<td>• Verify that the meter earth cable is connected to earth.</td>
</tr>
<tr>
<td></td>
<td>• Check to see if the alarm contact closure output is closed (orange &amp; white wires).</td>
</tr>
<tr>
<td></td>
<td>• Low conductivity water (≤ 20 µsiemens) may activate the empty pipe detector and/or increase the potential for electrical noise problems.</td>
</tr>
<tr>
<td>Reading is too high or low</td>
<td>• Verify pipe size. Contact ONICON if pipe size is different from calibration tag.</td>
</tr>
<tr>
<td></td>
<td>• Verify that the meter is properly inserted into the pipe.</td>
</tr>
<tr>
<td></td>
<td>• Verify that the electronics enclosure is parallel with the pipe.</td>
</tr>
<tr>
<td></td>
<td>• Verify correct wiring to control system (see wiring diagram).</td>
</tr>
<tr>
<td></td>
<td>• Confirm that the output signals are consistent with each other (frequency vs. analog, etc).</td>
</tr>
<tr>
<td></td>
<td>• Confirm that the control system is programmed for correct flow range or scale factor.</td>
</tr>
<tr>
<td></td>
<td>• Verify that the meter earth cable is connected to earth. A poor earth connection can lead to excessive noise that can affect the flow reading.</td>
</tr>
<tr>
<td>Analog signal seems high or low and does not correspond to frequency output</td>
<td>• Check for ground loop or offset voltage:</td>
</tr>
<tr>
<td></td>
<td>• Disconnect analog signal input from control system and measure analog output directly from the flow meter. Reconnect signal input to control system and measure the analog signals again. Any difference between these readings indicates a potential ground loop or offset voltage. Please contact ONICON for further assistance.</td>
</tr>
<tr>
<td>Control system displays flow rate, but no flow rate is indicated on the local display module or Btu meter</td>
<td>• Verify that all wires from the flow meter are connected to the display module or Btu meter.</td>
</tr>
<tr>
<td></td>
<td>• The frequency output wires (green and yellow) must be connected for any ONICON display or Btu meter.</td>
</tr>
</tbody>
</table>

### 4.4.1 Earth Connections & Electrical Noise Reduction

**Introduction**

F-3500 electromagnetic flow meters are designed to detect microvolt signal levels at the electrodes located on the sensor head. These signals are generated as conductive fluids flow through the magnetic field generated by the meter. If enough random electrical noise is present at the electrodes, it can interfere with the flow signal measurement. Care must be taken during installation to minimize the effects of electrical noise on the flow meter.
Minimizing Electrical Noise
The most effective way to minimize the effects of electrical noise is to make sure that the pipe, the fluid and the flow meter body are all connected to earth ground. This accomplishes two important goals. First, it ensures that the pipe, fluid and flow meter are all at the same electrical potential. Second, it ensures that this electrical potential is the same as earth ground.

In order to be certain that the meter is properly connected to earth, the flow meter earth cable should be run directly to a known earth connection. The length of this earth cable should be as short as practically possible, preferably ≤25 feet in length. The table below lists earth connections from best to worst. If necessary, a separate earth cable should be connected to the metal pipe near the meter.

<table>
<thead>
<tr>
<th>Earth Connections (stranded wire 14 - 18 AWG)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Best</strong></td>
</tr>
<tr>
<td>Earth grounding rod driven into the ground to the depth of the water table.</td>
</tr>
<tr>
<td>Earth wire connected directly to the building electrical service panel.</td>
</tr>
<tr>
<td><strong>Worst</strong></td>
</tr>
<tr>
<td>Earth wire connection inside an electrical outlet near the meter.</td>
</tr>
</tbody>
</table>

Diagnosing Electrical Noise Problems
When diagnosing electrical noise problems, it is important to understand that one of four possible conditions are likely to exist. They are as listed in the table below. In order to minimize the effects of noise, it is helpful to understand which of the following conditions are present.

<table>
<thead>
<tr>
<th>Earth Connection at Flow Meter</th>
<th>Pipe / Fluid Earth Connection</th>
<th>Expected Noise Level</th>
<th>Possible Remedies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Good earth connection ≤ 25 feet from flow meter</td>
<td>Pipe &amp; fluid are connected to earth</td>
<td>Low</td>
<td>None required</td>
</tr>
<tr>
<td>Good earth connection ≤ 25 feet from flow meter</td>
<td>Pipe &amp; fluid are not connected to earth</td>
<td>Moderate</td>
<td>A separate earth connection can be made directly to the metal pipe or to the fluid. Nonmetallic pipes may require grounding rings installed upstream and downstream of the meter location.</td>
</tr>
<tr>
<td>Poor earth connection</td>
<td>Pipe &amp; fluid are connected to earth</td>
<td>Moderate</td>
<td>Removing the earth connection at the flow meter may reduce the noise level. If this is a long wire run, break the connection where the wire connects to the cable coming out of the flow meter. If noise level is still too high, locate a better earth connection for the flow meter.</td>
</tr>
<tr>
<td>Poor earth connection</td>
<td>Pipe &amp; fluid are not connected to earth</td>
<td>High</td>
<td>Locate a better earth connection for the flow meter. If noise level is still too high, locate a better earth connection for the pipe or fluid.</td>
</tr>
</tbody>
</table>